

MINUTES
REGULAR MEETING
09/14/2023
7:00 PM

Present: Mayor Jason Breton
Trustee Dave Newton
Trustee Matt Grimes
Danielle Riggs
Troy Robbins
Heidi McPhee

Meeting was called to order at 7:00 PM – Salute to the Flag

Motion to Approve: Meeting minutes of the August 10, 2023 – Regular Meeting by Trustee Grimes, seconded by Trustee Newton

Motion to Approve: Treasurers Report for Month ending 08/30/2023 by Trustee Newton, seconded by Trustee Grimes

Motion to Approve: Warrant #6 for Month ending 09/30/2023 by Trustee Grimes, seconded by Trustee Newton

RESOLUTION NO. 13/2023

DATED: September 14, 2023

**VILLAGE OF ALEXANDER
RESOLUTION REGARDING APPOINTMENT OF
ZONING ENFORCEMENT OFFICER**

Adopted: September 14, 2023

WHEREAS, the Village Board of the Village of Alexander met at a regularly scheduled meeting at the Village of Alexander Hall at 3350 Church Street, Alexander, New York 14005 on the 14th day of September, 2023, commencing at 7:00 p.m., at which time and place the following members were:

Present:	Mayor	Jason Breton
	Trustee	Matthew Grimes
	Trustee	David Newton

WHEREAS, all Board Members, having due notice of said meetings, and that pursuant to Article 7, Section 104 of the Public Officers Law, said meetings were open to the general public and due and proper notice of the time and place whereof was given as required by law; and

WHEREAS, Donald Roberts has numerous years of experience pertaining to municipal code enforcement and zoning matter; and

WHEREAS, Donald Roberts is currently employed as the Code Enforcement Officer of Wyoming County; and

WHEREAS, In April of 2023, Donald Roberts was retained by the Village to act as a Code Enforcement Officer relative to a pending litigation matter pertaining to the property located at 3399 Buffalo Street in the Village of Alexander; and

WHEREAS, the Village of Alexander requires further services for zoning related to the pending litigation matter pertaining to the property located at 3399 Buffalo Street; and

WHEREAS, the Village Board of the Village of Alexander wishes to further appoint Donald Roberts as the Zoning Enforcement Officer relative to the litigation matter pertaining to the property located at 3399 Buffalo Street, in addition to his current appointment as Code Enforcement Officer.

NOW ON MOTION OF Trustee Grimes which has been duly seconded by Trustee Newton, now therefore be it

RESOLVED, the Village Board of the Village of Alexander hereby appoints Donald Roberts to handle both the Code Enforcement and Zoning Enforcement issues relative to the pending litigation pertaining to the property located at 3399 Buffalo Street.

Old Business:

Water System Replacement Project – The valve is still being worked on. Trying to get it to work as intended.

O&M Fees – WD 1 and WD 4 -

Danielle will recalculate the number of units – we are including WD 4 as well as WD 1
The Board has a formula to calculate what these fees should be and will present it to the Town of Alexander at their next budget meeting scheduled for September 26, 2023 at 6:00 PM.

Invoice to Verizon – invoice mailed to Verizon 9-7-23 – we are waiting for a response

Safety – road work – Troy has purchased neon vests as well as ordered Village t-shirts and sweatshirts this past week.

Zoning and Building Permit Fee Schedule -

Motion made by Trustee Newton, seconded by Trustee Grimes to approve the new fee schedule as follows:

Building Permits:

Building Permits are valid for one year from issuance date. If the permit expires an extension for the permit shall be applied for. Only two such extensions shall be permitted.

At the discretion of the Village, projects requiring substantial reviews, i.e. attorney, engineering,

ect., would be required to provide a deposit in the amount to be determined.

Residential Structures:

- Area up to 1,200 square feet..... \$200.00
- Area 1,201 to 2,000 square feet..... \$300.00
- Area greater than 2,000 square feet..... .50 cents per sq. ft.

Residential Alterations, Additions, Garage, Porch, Decks and Carports

- Area up to 500 square feet..... \$50.00
- Area in excess of 500 square feet...additional .50 cents per sq. ft.

Note: Floor area shall include all floors as well as an accessory garage.

Accessory Structures, Storage Buildings, Etc.

- Area up to 500 square feet..... \$50.00
- Area in excess of 500 square feet...additional .10 cents per sq. ft.
Maximum of \$150.00

Miscellaneous

- Fence..... \$40.00
- Swimming Pool..... \$50.00
- Wood Stove, Furnace, Fireplace.....\$50.00
- Demolition Permit..... \$50.00
- Install Mobile Home..... \$100.00
- Ponds..... \$50.00
- Barns and Agriculture Buildings..... \$50.00

Note: No permit is required if pool is capable of containing no more than 24 inches of water. No permit is required for a spa or a hot tub with a safety cover complies with ASTM F 1346 and as listed in section AG107.

Commercial New Construction and Alterations

- Area up to 1000 square feet..... \$350.00
- Area in excess of 1000 square feet..... .50 cents per sq. ft.

Building Permit Extension Residential Fee..... \$50.00

Building Permit Extension Commercial Fee..... \$100.00

Signs

- New Sign..... \$100.00

- *Replacement Sign.....* \$50.00

Zoning and Planning Fees

- *Appeals for Area or Use Variance.....* \$100.00
- *Site Plan Review.....* \$100.00
- *Land Separation.....* \$100.00
- *Special Use Permits.....* \$100.00

In the event that work requiring a permit is commenced prior to filling and issuance of the permit, the fee for the permit shall be double the regular rate. This shall be in addition to any other penalty provided under the applicable laws.

Note: All fees listed above include all inspections involved in the project the permit was issued for.

New Business:

Village Board has requested a report from Troy Robbins as to what he does on a weekly basis.

Executive Session 8:05 PM Discussion of Village Matters

Motion for adjournment made by Trustee Newton, seconded by Trustee Grimes.

Time: 8:28 PM

Respectfully submitted,
Danielle Riggs
Clerk Treasurer